

OSP#:		Subrecipient Entity Name:			
PART I – Subrecipient Points of Contact					
	<i>Sub PI Name</i>		<i>Email</i>		
	<i>Sub Admin Contact Name (if known)</i>		<i>Email</i>		
PART II – Subagreement Information				YES	NO
1. Period of performance should be the same as the prime award. <i>If no, please specify POP dates below:</i> Start date*: End date*: <i>*(must fall within prime award POP dates)</i>					
2. Funding (budget) period should be the same as the prime award. <i>If no, please specify dates below:</i> Start date*: End date*: <i>*(must fall within prime award funding dates)</i>					
3. If authorized by the prime award, allow the Subrecipient to carry forward funds from year to year.					
4. Subrecipient Funding: POP Total:		1 st Funding Period:			
Subrecipient Cost Share: POP Total:		1 st Funding Period:			
5. Subrecipient <u>technical progress reports</u> due: Monthly Quarterly Semi-Annual Annually					
6. Subrecipient <u>financial reports/invoices</u> due: Monthly Quarterly Semi-Annual Annually					
PART III – PI Certifications <i>(to be completed by UT PI)</i>				YES	NO
1. To the best of my knowledge the work, costs and rates described in the Subrecipient SOW and budget are accurate, appropriate, fair and reasonable.					
2. I have a conflict of interest with the Subrecipient. <i>If yes, please answer the question below:</i> a) Is the conflict governed by an approved management plan: Yes No					
3. UT will use Background Intellectual Property (BIP)*. <i>If yes, please answer the questions below:</i> a) Identify the BIP: b) Will the BIP be provided to the Subrecipient: Yes No c) Will the BIP be incorporated into project IP: Yes No <i>*IP developed, invented, licensed or acquired prior to this project not including publicly available or open-source software.</i>					
4. Pre-existing confidential information (not including BIP or project information) that may require a separate non-disclosure agreement will be exchanged with the Subrecipient.					
5. Potentially export controlled materials (technical data, technology, commodities or software) will be sent to or received from a non-U.S. location.					
6. Subrecipient will issue lower-tier subagreements (i.e., Subrecipient budget includes a subagreement). <i>If yes: Lower-tier Subrecipient Entity Name(s):</i>					
7. Subrecipient will use human subjects.					
8. Medical records subject to HIPAA will be exchanged. <i>If yes, please answer the question below:</i> a) Does an approved IRB protocol cover the exchange: Yes No					
9. Student records subject to FERPA will be exchanged. <i>If yes, please answer the question below:</i> a) Does an approved IRB protocol cover the exchange: Yes No					
10. Subrecipient will use animal subjects.					
11. Biological or chemical samples or Select Agents will be exchanged between UT and the Subrecipient. <i>If yes, please answer the questions below:</i> a) Briefly describe materials: b) Material exchange: Outgoing (UT to Sub) Incoming (Sub to UT) Reciprocal (both ways) c) Materials are: Hazardous Proprietary to UT					

NOTES: