

THE UNIVERSITY OF TEXAS AT AUSTIN
MTA EXPEDITING FORM FOR RECEIVING MATERIALS (MTA-Q)

Please complete all the line items on this form and send to The Office of Sponsored Projects at:
Fax: (512) 471-6564 Email: osp@austin.utexas.edu

Requester Information

Requesting UT Scientist _____

Department _____

Phone _____

Fax _____

Room _____

E-mail _____

List: Materials Requested (required)

Provider Information

Name of firm or Institution Providing MATERIAL (PROVIDER) _____

Contractual Contact _____

Phone _____

Fax _____

Email _____

Technical Contact _____

Phone _____

Fax _____

Email _____

**MATERIAL AND PROJECT INFORMATION:
CHECK ALL THAT APPLY**

The materials will be provided for the purpose of product testing and evaluation (i.e. testing and expression system) for the providing organization.

The materials are a tool, kit, or instrument that will be used in the conduct of research.

The materials are a reagent.

Progeny, unmodified derivatives, or descendant copies will be made from the materials.

The materials will be modified or will be used to produce modified derivatives.

Other, Please explain in layman's language:

Proposed time period for use and possessions of Material:

Is the transfer of MATERIAL part of a collaboration? No Yes
If yes, do you have a written agreement describing the collaboration?
 Yes No

Does the RESEARCH PLAN involve the use of any proprietary material(s) from another firm, institution or colleague?
 Yes No If Yes, what are the other material(s) and providers?

What source(s) of funding will be used to support the RESEARCH PLAN?

Will you be making any modification to the MATERIALS?
If yes, how? Yes No

Will any progeny or unmodified derivatives be produced?
 No Yes Not Sure

Research Involves: check all that apply; the research project identified must have an approved study with a corresponding number for each of the activities checked in order for the university to accept the MTA:

Type of Study	Yes	NO	Study Number	Approval Status
Animal use*				
Human Subjects				
Recombinant DNA				
Infectious Agents, Human materials, or toxins				
Radiation/radio isotopes				

What biosafety level (BSL) will this research be conducted at? (If applicable)

Date of last EHS inspection (month-year): _____

If Yes, are you willing to provide an advance copy of the paper to PROVIDER for review? Yes No

Is the material patented or patent pending?

Yes No Not Sure

Is the material in clinical use? Yes No Not sure

Is the material FDA approved? Yes No Not sure

If Yes, is the material FDA approved for the intended use?

Yes No Not Sure

Is the material a controlled substance?

Yes No Not Sure

Is the material a lead compound in provider's drug development pipeline? Yes No Not Sure

Does the research plan relate to or include an invention disclosed to UT Austin's Office for Technology management?

Yes No If Yes, Disclosure No

Do the Principle Investigators or other key investigators have significant financial interest or management interest in the provider company? Yes No.

If Yes do you have an approved Conflict of Interest Management Plan in Place. Yes No

For more information go to <http://www.utexas.edu/research/coi/>

Is there a commercial source for the material?

Yes No Not Sure

Is the Provider the only source for material?

Yes No Not Sure

What is the Likelihood of an invention resulting from the use of the material? (Please fully describe on an attached sheet)

Highly Possible Somewhat Possible Not expected

Do you intend to publish your findings? Yes No

Have you received the materials to date?

Yes No

Foreign Nationals:

Is there any one in your lab who has access to the material or will be using the materials who is considered a foreign National? (see definition below)

Yes No

Shipment Information/Delivery of material:

Shipping Address:

How is the material going to be delivered to UT?

- Fed Ex (Acct. number: _____)
- UPS (Acct. number: _____)
- Other shipping company
- Other method (specify: _____)

Is a permit required to import this material:

Yes No Not Sure

If yes, permitting agency: _____

Definitions:

Modifications: Substances created by the REQUESTING SCIENTIST which contain/incorporate the MATERIAL

Progeny: Unmodified descendant from the MATERIAL, such as virus, cell from cell, or organism from organism.

Proprietary Material: material, trade secrets, business data, or technical or scientific information that are owned, made, used or marketed by one having the exclusive legal right.

Unmodified Derivatives: Substances created by the REQUESTING SCIENTIST that constitute an unmodified functional subunit or product expressed by the MATERIAL. Some examples include: subclones of unmodified cell lines, purified or fractionated subsets of the MATERIAL, proteins expressed by DNA/RNA supplied by the PROVIDER, or monoclonal antibodies secreted by a hybridoma cell line.

Foreign National Anyone who is not a legal permanent resident or citizen of the United States. For more information go to <http://www.acoess.gpo.gov/cgibin/cfrassemble.cgi?tife=200422>

Signature:

Name/date

I agree to comply with the terms of the Material Transfer Agreement and all applicable, statutes, regulations, guidelines and University policies.