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| **Exempt IRB Application Form** |

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| Submit this form in IRBAccess when seeking an exempt determination for human subject research.  If research only involves the secondary use of information or biospecimens, submit an [IRB Application – Secondary Use](https://research.utexas.edu/wp-content/uploads/sites/3/2018/10/IRB-Proposal-Secondary-Use-Submission-Form.docx) form instead. |

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| Principal Investigator | | | |
| Name | Position | UT EID | E-mail Address |
| First Last | Title | XXX## | j.doe@utexas.edu |

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| Primary Point of Contact (if different from PI) | | | |
| Name | Position | UT EID | E-mail Address |
| First Last | Title | XXX## | jdoe@utexas.edu |

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| Additional Research Staff | |
|  | Research staff other than the principal investigator will conduct human subject research. |
| *If additional personnel will be engaged in conducting research* *human subject research, complete and upload the* [*Research Personnel Form*](https://research.utexas.edu/wp-content/uploads/sites/3/2018/10/Supplemental-IRB-Application-Personnel-Form.docx)  *Engaged in human subject research is defined as contact or interaction with research participants through recruitment, informed consent process, data collection, analysis of or access to identifiable research data.* | |

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| Funding and Regulatory Oversight | | | | | |
|  | NIH |  | Dept. of Defense |  | Dept. of Education |
| *Complete* [*Supplemental IRB Application - DoD*](https://research.utexas.edu/wp-content/uploads/sites/3/2018/10/Supplemental-IRB-Application-DoD-1.docx) |
|  | Dept. of Energy |  | Dept. of Justice |  | Bureau of Prisons |
|  | Other Federal Agencies: Click here to enter text. | | | | |
|  | Industry/Private Sponsor: Click or tap here to enter text. | | | | |
|  | Other External Funding: Click or tap here to enter text. | | | | |
| OSP: ### | | | | | |

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| Verifications | |
| *If either box below is checked, the study does not qualify for an exempt determination.* | |
|  | The study is FDA regulated. |
|  | The study involves prisoners. |

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| Study Information |
| State the study purpose or hypothesis. |
| Click or tap here to enter text. |
| Briefly describe the study procedures. |
| Click or tap here to enter text. |
| Describe the study population(s) that will be targeted for enrollment in this study. |
| Click or tap here to enter text. |
| Describe how participants will be informed about the research and provided an opportunity to decline to participate. |
| Click or tap here to enter text. |
| Describe processes for protecting the privacy of participants and confidentiality of participant data. |
| Click or tap here to enter text. |

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| Optional Elements | | |
| *Check any and all elements that describe your research.* | | |
|  | Research on normal educational practices in commonly accepted education settings. | |
|  | Confirm that activities are not likely to adversely impact students' opportunity to learn or educators’ professional assessment. |
|  | Research only includes interactions involving educational tests (cognitive, diagnostic, aptitude, achievement), survey procedures, interview procedures, or observation of public behavior. | |
|  | Confirm that researchers will not interact with children as part of this research. |
|  | Benign behavioral intervention(s) | |
|  | Deception | |
|  | Taste and food quality evaluation | |

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| Supporting Documents |
| *All of the following documents should be uploaded to IRBaccess, as applicable. Check uploaded documents.* |
| Surveys  Interview or focus group questions  Other study documents  UT IRB Personnel Form  Research information sheet (if appropriate) |