IRB Update
Institutional Review Board
The University of Texas at Austin

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Conflict of Interest (CoI) Requirements and IRB Approval
Beginning September 1, 2012, the IRB will require the completion of CoI training and the submission of a Financial Interest Disclosure (FID) form as a condition for approval. This requirement will apply to Principal Investigators, Co-Investigators, and research personnel who are involved in the design, conduct, or reporting of human subjects research.

All PIs and applicable research staff are encouraged to complete the training and submit the FID form prior to submitting an IRB new study or continuing review application to avoid possible delay in the IRB approval process.

To meet the CoI requirements, the CoI training must be completed prior to the completion of a FID form. Instructions for completing the CoI training and a link to the training modules can be found at http://www.utexas.edu/research/rsc/coi/training.html

When your training record is updated in the database, you will receive an email notification within a couple of days with instructions for completing the FID form.

If you have any questions or concerns, please contact the CoI program coordinator at coi@austin.utexas.edu or (512) 232-2044.

Identifying Research Personnel in the Protocol
All research assistants and key personnel who are involved in the design, conduct, or reporting of the research should be identified in new study submissions and/or currently approved IRB protocols. For example, individuals who are involved in the following activities should be named in the protocol:

- Recruitment of subjects
- Obtaining informed consent from subjects
- Any interaction with the subjects
- Collection of data
- Analysis of identifiable data

If you need to add personnel to your protocol, the following items should first be addressed:

- Human subjects research training
- Conflict of interest training
- Submission of a Financial Interest Disclosure form

Once these items are completed, an amendment request should be submitted. The review of amendment requests is addressed as a priority by the IRB, minimizing the time from submission to receipt of approval.

How to Write an IRB Application and Proposal
Learn how to effectively write an IRB application and proposal, and smoothly navigate the IRB review process during the following workshop:

Date and Time: September 26, 2012, 2 - 4 p.m.
Location: ACE 2.402
Register at http://links.utexas.edu/slhnyo or by searching TXClass for course RC 207.

The next IRB Full Board meeting is September 24, 2012
The deadline to submit paper copies is September 7, 2012.

Please contact the Office of Research Support with any questions, comments, or concerns.
voice: 512.471.8871 | web: http://www.utexas.edu/irb | email: orsc@uts.cc.utexas.edu