Conflicts of Interest (CoI) Training: Now Available

In order to comply with federal regulations and The University of Texas at Austin policy regarding research-related CoI, all individuals responsible for the design, conduct, reporting, review, or oversight of research, which may include principal investigators, co-investigators, project staff, and students are required to complete CoI training and submit a Financial Interest Disclosure (FID) form.

Beginning September 1, 2012, the IRB will require the completion of CoI training and the submission of an FID form as a condition for approval of continuing review and new study applications.

The web-based Conflict of Interest training modules are now available for completion through the Collaborative Institutional Training Initiative (CITI) Program.

The financial interest disclosure form is under development and will be finalized in the near future. Investigators must complete the training prior to submission of a FID form. Thus, Investigators who opt to complete the CoI training at this time will be able to submit an FID form as soon as it becomes available.

Investigators and all applicable personnel can complete the training by visiting www.utexas.edu/research/rsc/coi/training.html.

For more information about the CoI Program, go to http://www.utexas.edu/research/rsc/coi/

Some Helpful Information About Amendments

For Full Board and Expedited studies, Investigators must submit amendments PRIOR to implementing any changes to the research protocol or study documents/materials.

Here are some helpful hints to ensure a smooth process when submitting amendments:

1. Do not submit an amendment to a study that has not been approved yet. Instead, contact the Office of Research Support to update the Program Coordinator assigned to processing the study and also upload the revised documents to IRBaccess.

2. Avoid submitting multiple amendments as separate actions. Instead, you may submit several changes under one amendment.

3. Submit an amendment prior to when you want to implement the change/s. You do not need to wait for the Continuing Review process to submit an amendment.

4. Be sure to revise and upload the proposal document to IRBaccess along with any applicable documents which require changes. Also complete the amendment application: Amendment Form Application

5. Ensure that all Investigators have updated training.

Upcoming Educational Workshop

The Office of Research Support hosts frequent educational sessions and workshops to assist you with working with the IRB. The next session is:

Date: August 15, 2012

Topic: Step-by-Step: How to Write & Submit an IRB Proposal & Application

For more information and registration, visit http://www.utexas.edu/research/rsc/news/