IRB Update
Institutional Review Board
The University of Texas at Austin

IRB Update
February 2012
Volume 2, Issue 2

Do you have questions or concerns about the material here or about your submission? Please contact your IRB Program Coordinator in the Office of Research Support.

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When Should You Submit a Closure Report?
An investigator should submit a closure report to officially close an IRB-approved protocol under the following circumstances:

- The investigator leaves The University of Texas at Austin.
- The investigator is a faculty sponsor of a student who is no longer at The University of Texas at Austin.
- The investigator has completed both enrollment and data collection with no plans for future enrollment. The data has been de-identified and the research team is in the data-analysis phase.

If a risk to confidentiality remains despite all research being concluded, (e.g., subjects can be identified in your data as you analyze and write, etc.) you should NOT close the study.

The closure report is a very short form that summarizes the research project. Investigators should submit a closure report prior to the expiration date of the protocol.

Contact your IRB Program Coordinator to determine if a closure report is appropriate for your study.

IRBaccess Tip of the Month: How to Submit a Closure Report
A direct, online submission link to the closure report is available at:
https://utdirect.utexas.edu/vr/IRBClose.WBX

The link is also available on the “Forms” section of the IRB website:
http://www.utexas.edu/irb

Spanish-Language Consent Templates Have Been Updated
The IRB Spanish-Language Consent Templates have been updated and are available on the “Forms” page of the IRB website.

Do you conduct research overseas? Check with the International Office.
The University of Texas System requires all travel to countries with U.S. Department of State Travel Warnings to be reviewed and approved by the University’s International Oversight Committee (IOC). If you anticipate international travel to any country on the Restricted Region’s List, visit IOC’s website and follow the procedures for advance reviews and approval of travel.

Human Subjects Research Training Offered by CITI
The required training for Investigators engaged in human subjects research is now through the Collaborative Institutional Training Initiative (CITI). More information is provided on our website:
http://www.utexas.edu/research/rsc/humansubjects/training/.

Upcoming Educational Workshop
The Office of Research Support hosts frequent educational sessions and workshops to assist you with working with the IRB. The next session is:
Date: March 7, 2012
Topic: Step-by-Step: How to Write & Submit an IRB Proposal & Application
For more information and registration, visit http://www.utexas.edu/research/rsc/news/

The next IRB Full Board meeting is
March 26, 2012
The deadline to submit paper copies is
March 9, 2012.

Please contact the Office of Research Support with any questions, comments, or concerns.
voice: 512.471.8871 | web: http://www.utexas.edu/irb | email: orsc@uts.cc.utexas.edu