IACUC Update

Institutional Animal Care and Use Committee
The University of Texas at Austin

IACUC Training Reminders

Based on feedback from many researchers, the ITS support for the IACUC has created automatic training reminders to integrate with eProtocol IACUC. As you know, the IACUC requires personnel working with animals to complete several training items at least once every three years.

The reminder system will provide training expiration reminders at 30 days and 15 days prior to expiration, as well as the day the training has expired. Each protocol PI and Co-PI will be copied on the messages for their laboratory personnel. To help you identify these messages, the subject line will contain the protocol number, information regarding training requirement status (needed, expiring, or expired), the name of the person needing training, and the training course number.

Submitting Documents to the *Health*Point Occupational Health Program

The *Health*Point Occupational Health Program (OHP) has received several concerns from researchers recently about how documents should be submitted to the *Health*Point OHP office.

The *Health*Point staff highly recommended that completed documents be emailed to their dedicated email address:

HealthPoint.OHP@austin.utexas.edu

Alternatively, documents can be faxed to:

(512) 471-2666

Mailing documents via campus mail is not recommended as the mail system is slow and can cause increased processing delays.

All *Health*Point OHP forms are available at: **http://www.utexas.edu/hr/current/services/ohp.html**

ORS Closed for Thanksgiving
11/24/11 & 11/25/11

The Office of Research Support (ORS) will be closed Thursday, November 24, 2011 and Friday, November 25, 2011. No protocol processing will occur during this time period. For animal-related emergencies, contact the on-call veterinarian at the Animal Resources Center (ARC).

Protocol Review & Winter Break

As the semester draws to a close, the Office of Research Support (ORS) wants to share information that may be useful in planning your IACUC protocol submissions. The office will be closed beginning December 23, 2011 and will reopen January 3, 2012.

In order to assist you and ensure the ORS is able to facilitate the review of IACUC protocol submissions, protocol revisions and renewals received before December 7, 2011 will be processed before the end of business on Monday, December 19, 2011. Please note that if the documents require substantial revision, we may not be able to complete the review of those changes before the University closes. We will appreciate all you can do to avoid waiting until the last day.

Any new protocol submitted after 4:00 p.m. on Friday, November 18, 2011 will not be reviewed until the January 9, 2012 Full Committee Review.

The next IACUC Full Committee Review (FCR) is **December 12, 2011**.

The deadline to submit materials for review is **November 18, 2011.**