

IACUC Update

Institutional Animal Care and Use Committee
The University of Texas at Austin

January 2010

Volume 3, Issue 5

Tips for Writing an IACUC Protocol

- **READ the entire application first and THINK about how you will answer each question.** This will give you an idea of where to be general and where to be specific when similar information is requested.
- **Fill out the application as if you are talking to a LAY AUDIENCE.** IACUC members all have basic scientific knowledge, but they do not all share the same areas of scientific expertise.
- **If you are having a difficult time describing the details of work that will occur in the second or third year of the protocol,** describe the work that is currently planned and provide written assurance that future work will be submitted for review. If goals and procedures are similar, future experiments and requests for additional animals can be added as an addendum without having to complete a new application.

NOTE: If your project is PHS-funded, all work in the grant proposal MUST be described and approved in the protocol, even if the work occurs in later years.

- **Be CLEAR and as SPECIFIC as possible on the application.** Vague descriptions of experiments usually lead to prolonged correspondence with the IACUC and delays in approval.

Want to Make Your Life Easier? Transition Your Paper Protocol into an eProtocol

If you answered yes, then eProtocol IACUC is for you. New protocols and third-year resubmissions may be submitted using eProtocol IACUC. If you wish to transition your paper protocol into eProtocol IACUC, you must keep your paper protocol active until your eProtocol is approved. Contact the Office of Research Support with any questions.

voice: 512.475.8650 | fax: 512.471.8843 | www.utexas.edu/IACUC | email: IACUC@austin.utexas.edu

Expired Controlled Substances Must be Disposed Properly

Principal Investigators (PIs) using controlled substances in their laboratory research are subject to extensive state and federal regulatory requirements.

Controlled substances may only be disposed by returning them to a reputable pharmaceutical return company. Expired material or unused product must be stored under lock and key until ready for disposal. Controlled substances injected into research animals may be disposed of through routine waste disposal procedures by EH&S.

EH&S will reimburse laboratories for DEA controlled substance disposal charges.

Refer to the EH&S website for more info:

http://www.utexas.edu/safety/ehs/lab/dea_substances.html

eProtocol Tips of the Month

- A new procedure type has been added to the eProtocol IACUC procedures list. **“Terminal Tissue Harvest (non-survival)”** should be selected for all procedures that in which animals are anesthetized and then euthanized for tissue harvest.
- Do not get timed out! For your security, eProtocol IACUC will automatically log you out after 59 minutes of inactivity. To prevent this from happening, and the possibility of losing any work, make sure you press the SAVE icon at the top of the page frequently or navigate between pages (this also saves your work).

Animal Welfare Assurance
A4107-01

AAALAC Accredited Since
October 29, 2001

The next IACUC Full-Committee Review (FCR) is **February 8, 2010.**

The deadline to submit materials for review is **January 15, 2010.**