IACUC Update
Institutional Animal Care and Use Committee

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Tips for IACUC Approval

➢ **READ the entire application form first and THINK about how you will answer each question.** This will give you an idea of where to be general and where to be specific when similar information is requested.

➢ **Fill out the form as if you are talking to a LAY AUDIENCE.** IACUC members all have basic scientific knowledge, but they don't all share the same areas of scientific expertise.

➢ **If you are having a difficult time describing the details of work that will occur in the second or third year of the protocol**, describe the work that is currently planned and provide written assurance that future work will be submitted for review. If the goals and procedures are similar, future experiments and requests for additional animals can be added as an addendum without having to complete a new form. *NOTE: If your project is PHS-funded, all work in the grant must be described and approved in the protocol, even if the work occurs in later years.*

➢ **Be CLEAR and as specific as possible on the application form.** Vague descriptions of experiments usually lead to prolonged correspondence with the IACUC and delays in approval.

Important Notice Regarding Protocol Modifications and Annual Renewal Forms

Effective immediately, protocol modifications and annual renewal forms will not automatically be assigned to Full Committee Review (FCR). Rather, protocol modifications and annual renewals will be circulated to Committee members for one week and only those items that are specifically asked to be reviewed at the FCR will be assigned to a meeting agenda.

What does this mean for YOU? Faster review times! Documents will be reviewed within one to three weeks from submission.

Occupational Health Changes

There have been some important changes to the Occupational Health Program:

• **New Name!** The LAOHP is now the LABOHSP:

> **L**aboratory **A**nimal and **B**iomedical **O**ccupational **H**ealth **S**ervices **P**rogram

• **Dedicated Staff!** The LABOHSP has a dedicated Occupational Health Nurse, Theresa Strutt, RN, COHN-S, COHC.

• **New Location!** All LABOHSP forms must be submitted to Nurse Strutt at mailcode **A2400**. Do NOT submit LABOHSP forms to the ARC.

http://www.utexas.edu/nursing/html/community/ohsp.html

eProtocol Tips of the Month

Who can log in to eProtocol? A University of Texas Electronic ID (**UT EID**) is required to log on to **eProtocol IACUC**. A UT EID and password provide access to The University of Texas at Austin UT Direct and its services, and identifies authorized users of these services. See the UT EID website for more information.

Access to eProtocol IACUC is restricted to current faculty, staff, and students. If you have a UT EID and are unable to log on to eProtocol IACUC, you and your sponsoring Principal Investigator must complete the *eProtocol IACUC Access Form*, available on the **Forms page** of the IACUC website. Additionally, non-UT personnel need to obtain a UT EID and complete the eProtocol IACUC Access Form.

The next IACUC Full-Committee Review (FCR) is **June 15, 2009**.

The deadlines to submit materials for review are:

➢ eProtocol: **May 22, 2009**
➢ Paper: **June 3, 2009**