

New Web-Based Protocol Tracking Coming Soon

The IACUC will soon be implementing a new online protocol submission system (eProtocol IACUC). The purpose of the eProtocol system is to provide a more efficient way to prepare, submit, approve, and track protocols through the IACUC protocol approval process.

eProtocol IACUC is currently in the Beta Testing phase, where we are conducting tests with several investigators. The Beta Testers have provided great feedback and they are just as excited for the launch of eProtocol IACUC as the IACUC is! Once we have completed these initial tests we will be rolling eProtocol IACUC out to a larger audience. Training on the new program will be made available in the near future. We will keep you posted.

If you have any questions, please contact the IACUC Office.



Changes to Protocols

If you are planning to make any changes to your protocol, i.e., new lab personnel, changing procedures, using a different room for animal procedures, please remember you must notify the IACUC. In order to do so, complete the Modification Form which is available on the IACUC website (www.utexas.edu/iacuc). The Modification Form can then be emailed to the IACUC email address.

Outside Animal Use and Subcontracts

Are you planning a project in which ALL of the animal use takes place at another institution, by you or by a subcontracting investigator? The IACUC Office may be able to save you time and effort in the protocol review process. Please contact us BEFORE writing your protocol to find out more.

Annual Renewals

The IACUC is required by law to review protocols annually. Don't ignore the warning emails that are sent out from our database. Our annual renewal form is very short: add the PI name, protocol number, title, check the appropriate boxes, list the current active personnel, and list the species and number of animals used in the last year. You can drop a signed copy in campus mail or you can fax a signed copy to the IACUC office (fax: 512.471.8873).

Tip of the Month

Try to ensure that personnel added to protocols via a modification form, via an email to the IACUC email address, or via a faxed ARC Access Form have already taken the online training module(s), enrolled in the Laboratory Animal Occupational Health Program (LAOHP), and have registered for or completed an ARC Orientation Class. If these requirements have been taken care of, approval will be quicker!

The next IACUC Full-Committee meeting is **April 14, 2008**.

The deadline to submit material for review is **April 2, 2008**.