What are the Different Levels of IRB Review?

<table>
<thead>
<tr>
<th>Characteristics of EXEMPT Studies</th>
<th>Characteristics of EXPEDITED Studies</th>
<th>Characteristics of FULL BOARD Studies</th>
</tr>
</thead>
<tbody>
<tr>
<td>No vulnerable populations included (some exceptions)</td>
<td>May use vulnerable populations</td>
<td>May use vulnerable populations</td>
</tr>
<tr>
<td>Minimal or less than minimal risk</td>
<td>Minimal risk</td>
<td>Risk is more than minimal</td>
</tr>
<tr>
<td>Acknowledged for 3 years</td>
<td>Approved for 1 year</td>
<td>Approved for 1 year</td>
</tr>
<tr>
<td>Meets regulatory criteria</td>
<td>Rigorous continuing review</td>
<td>Rigorous continuing review</td>
</tr>
<tr>
<td>Acknowledged by ORS coordinator</td>
<td>Determination made by one IRB member</td>
<td>Reviewed by full IRB</td>
</tr>
<tr>
<td>Contact program coordinator for all changes and submit amendment only if risk increased.</td>
<td>Submit amendment for all changes to protocol and/or informed consent document</td>
<td>Upload all new study documents prior to agenda deadline</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Upload all amendment and/or CR documents prior to agenda deadline</td>
</tr>
</tbody>
</table>

Completing the Required Study Proposal Document – Section 3: Purpose

In this section of the proposal document, Investigators should briefly describe the background and significance of the study, state the purpose of the research, and identify the research questions and hypotheses. Information should be conveyed in 1-3 paragraphs, using non-technical language and minimal academic jargon that is suitable for a general audience. DO NOT copy/paste a lengthy literature review in this section.

Upcoming IRB Meeting

The next IRB Full Board Meeting is **Tuesday, November 7, 2016**

The deadline to upload required documents is **Wednesday, October 19, 2016**

Visit the IRB Meeting Deadlines and Dates page for the full 2016-2017 schedule.

[https://research.utexas.edu/ors/human-subjects/meeting-dates-and-deadlines/](https://research.utexas.edu/ors/human-subjects/meeting-dates-and-deadlines/)
IRB Contacts

Have questions about the IRB process or your study status? Contact your IRB Program Coordinator.

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Winter Break Closure and Deadline Reminder

The Office of Research Support will be closed for winter break on December 23, 2016 and will reopen on January 2, 2017. No IRB protocol reviews will occur during this time. All expedited and exempt protocol requests received no later than November 30, 2016 will be processed by the end of business on December 22, 2016. In order for your protocol submission to meet the deadline timeframe, researchers should ensure the following:

- Submissions are complete and accurate
- All applicable research personnel have completed the human subjects AND conflict of interest training
- All applicable research personnel have submitted up to date financial interest disclosures (FID)
- Any necessary revisions requested by the IRB Program Coordinator are addressed in a timely manner

Want to Chat with an IRB Coordinator?

Stop by one of the currently scheduled office hours for your department.

Department of Psychology with Kristen Crabtree:
Mondays 10:00 AM – 11:00 AM, SEA 5.106

Department of Advertising with Megan Hammock:
Wednesdays 9:30 AM – 10:30 AM, BMC 4.308

School of Social Work with Katharine Menke:
Thursdays 1:30 PM – 2:30 PM, SSW 3.210

Department of Kinesiology and Health Education with William Grant:
Thursdays 3:00 PM – 4:00 PM, BEL 718

College of Education with Peter Piliere:
Fridays 1:00 PM – 2:00 PM, SZB 536

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