

PROJECT UPDATE

June 2021



UT RESEARCH MANAGEMENT SUITE

Project Highlights

- Expanded Functionality of the Agreements Module
- Grants Development Update: Working Groups
- Training and Resources: How to Prepare for Funded Agreements Launch



UTRMS-Agreements to Include Funded Agreements

In collaboration with the Offices of Sponsored Projects and Industry Engagement, the project team has accelerated development of the Funded Agreements portion of the Agreements module to accommodate a Summer 2021 launch.

Beginning on August 2, 2021, UTRMS-Agreements will be the new portal for all funded research agreements, including Subawards, Clinical Trials, and Sponsored Research Agreements (SRAs).

The early rollout will allow departments and central offices to ease into the transition from RMS toward integration with the **Grants module**, scheduled for Go-Live later this year. **If you or your team handle funded agreements (including subawards), please be prepared to submit your requests in UTRMS.**

Please note: actions associated with IAPs will continue to be processed in RMS until Grants launch.

The process for submitting new funded agreements will be as follows:

1. Central office (OSP or OIE) identifies the need to negotiate a funded agreement.
2. Central office staff contacts the responsible PI/department staff with instructions to create and submit a record in the Agreements module.
3. PI/department staff logs in to UTRMS-Agreements to create and submit a new funded agreement record (this replaces the Subaward Information Sheet where applicable).
4. The record is assigned to a central office staff member who will proceed to draft, review, negotiate and route the agreement for signature.

There is no change to the processing of non-funded agreements (e.g., NDAs, DUAs, MTAs).

Check out **training and resources** below for ways we can support you with this transition. The training team will be reaching out to offer information sessions to high-volume units/departments in the coming weeks.



Grants Update

Our team logged **over 50 hours of working group sessions** in April and May to complete Phase I of our Grants working group series! In Phase I, central office leadership and staff, researchers, and departmental administrative support staff across campus met to review Grants module functionality, discuss impact on current business processes, and map out new and augmented workflows to be implemented with the rollout of Grants in UTRMS.



Phase II working groups will begin later this summer and will focus on further testing of system functionality, introducing an expanded group of users to the system, and developing robust training resources that will be available to the research community for Go-Live. **If you would like to get an early preview of the system and provide your feedback as part of Phase II working groups, please reach out to us for more information** by clicking on the Support/Contact Us button on our **project website**.

UTRMS-Grants will replace RMS as UT's proposal review portal and grants & contracts management system in late 2021. Look for more information on training opportunities leading up to Go-Live in our September newsletter.



System Tips

[View your IRB study information](#)



The top left-hand side of the study record is where you will find all the important dates for your study including date of submission to the IRB and initial approval date, as well as the most recent effective date (in case of an approved modification or continuing review) and the approval end date (if applicable). Minimal risk research generally no longer requires continuing review if it was approved after 1/29/2019 ([more information](#)). You can view the IRB determination for your study any time by clicking the link on the top right-hand side of the study record and opening the IRB determination letter.

Follow this tip for quicker searches



Is your search coming up blank? Are you scrolling through pages of search results? When searching a list for a name, organization, or title, use the percent sign (%) in front of your search term. Your search will return results with any combination of the text that you entered. For example, when searching for an organization within Cockrell School, you can enter “%engineering” into the search bar to receive all departments and centers with “engineering” in the name. (See example below.)

* Responsible department / division / institute:

Organization	Org Parent
Biomedical Engineering	Cockrell School of Engineering
Bureau of Engineering Research	Cockrell School of Engineering
Center for Biological and Medical Engineering	Bureau of Engineering Research
Cockrell School of Engineering	Office of the Executive Vice President and Provost



Training and Resources

Get ready for Funded Agreements Go-Live on August 2!

We invite all users to reserve a spot at one of our 45-minute **Funded Agreements Webinars** on **July 21st** or **July 27th** to learn more about funded actions in the Agreements module and new business process updates from OSP, OIE, and the Project Team (information below).

For those already familiar with the Agreements module, it won't take long to get up to speed on funded agreements. Visit our [Resources and FAQs](#) page to browse our updated documents.

Newcomers, we have you covered! If you haven't already worked in the Agreements module, OSP will be hosting weekly **virtual office hours for funded agreements** beginning the week of Go-Live (Aug. 2) for one-on-one assistance. Central office staff and the UTRMS project team will be present to answer all funded agreement-related questions during this time. Office hours details will be sent via the RAN listserv soon. To request more comprehensive training for you or your team, please use the [contact form](#) on our website.



Upcoming Events

The UTRMS Project Team will host **informational webinars** in the month of July in preparation for the Funded Agreements launch. Members of OSP, OIE and the Project Team will be present at each webinar to summarize changes, explain what to expect when you submit a new agreement, and outline where to find resources, training and help. Researchers and support staff are invited to register below.



[Register](#)



[Register](#)



The UTRMS Project Update is released quarterly. You are receiving this newsletter because you have subscribed to our listserv or are a member of a UT research listserv. You can unsubscribe from this newsletter at any time.

*Do you think a coworker would find this helpful? Please forward to a friend. **Sign up** for our newsletter.*

*If you have a project-related question, concern, request for additional information, or training inquiry, you may reach us via the **contact form** on our project website.*



The University of Texas at Austin
**Office of the Vice President
for Research**