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# IRB Launch

## Summary for End Users

Researchers & Administrative Support Staff



Log into the module  
with your EID:

[irb.research.utexas.edu](https://irb.research.utexas.edu)

### Transition Timeline

Go-Live Aug. 11<sup>th</sup>

		Before Go-Live	Aug./Sep.	October	November+
New Studies	All Study Types	Contact IRB Office	UT RMS		
	Full Board	IRBaccess	<ul style="list-style-type: none"> <li>Full board studies will be transferred to <b>UT RMS</b> on accelerated schedule, assisted by the IRB Office</li> <li>IRB Office will contact Study Teams to initiate transfer concierge service</li> </ul>		
Current Studies	Exempt & Expedited	IRBaccess		<ul style="list-style-type: none"> <li>Study Teams are <u>encouraged</u> to transfer studies to <b>UT RMS</b> at time of CR</li> <li>Until transferred, all other actions in <b>IRBaccess</b></li> </ul>	<ul style="list-style-type: none"> <li>Studies <b>must</b> be transferred to <b>UT RMS</b> at time of CR</li> <li>Expedited studies approved prior to January 21<sup>st</sup>, 2019 will also transition to the New Common Rule at the time of transfer</li> <li>Until transferred, all other actions in <b>IRBaccess</b></li> </ul>

### Key Changes

- New Terms:
  - IRB Analyst = IRB Coordinator
  - Amendment = Modification
  - Unanticipated Problem(s), etc. = Reportable New Information
  - Determinations:
    - Explicit Conditions = Modification Required
    - Tabled = Deferred
 Summarized in **Glossary**
- Workflow Improvements:
  - Forms:
    - Streamlined web and “paper forms” with fewer questions
    - Unlocked documents for easier collaboration
    - Personnel & Amendment Summary Forms eliminated
  - Permissions:
    - Only PIs/PI Proxies may submit studies
    - DRC review does not block new study submission
  - Other Features:
    - Easily check submission status via Workflow Diagram and History details
    - Training Reports available for Study Team Members
    - Forms, templates, and other documents all available in IRB Library
    - Robust document versioning, tracking and storage
- Student-led Research:
  - Faculty sponsor will be PI of Record
  - Student bears Student Lead Investigator role & may be assigned PI Proxy, to act as PI of study

### Resources

#### Within IRB Module

Get help

#### In-Line Manual:

- ✓ Walk-throughs
- ✓ Help Text

Library

#### Library tab:

- ✓ Investigator Manual
- ✓ Worksheets & Checklists
- ✓ Protocol & Consent Templates

#### On Our Project Website

Live Chat

#### Get Help Now page:

- ✓ Live Chat
- ✓ IRB resources



#### FAQ's & Resources page:

- By Roles:
- ✓ Researcher
  - ✓ Departmental End User
  - ✓ Central Office Staff

Study Teams are encouraged to contact the [IRB Office](#) if they have questions about a specific study