



Dr. Cécile DeWitt-Morette France-UT Endowed Excellence Fund 2019-2020 General Terms & Conditions

General Terms

- The Period of Performance for the award is September 1, 2019 to August 31, 2020.
- Funds will not be released until appropriate compliance approvals such as IRB/IACUC/IBC have been received (if applicable). Financial Interest Disclosure (FID) must be on file.
- Funds will be placed into an account for the use of the UT PI, who will manage the funds for the entire project.
- In no case will approval be given for expenditures in excess of the total amount of the award or after the closing date of the grant period.
- Funds expire and must be used by August 31, 2020. Extensions beyond the end date are not allowed. All encumbrances must be cleared by October 31, 2020, after which remaining funds will be swept. No extensions or carryovers of these funds will be permitted, and unused funds must be returned to the Fund. You must follow UT end-of-fiscal-year deadlines for purchasing. Fiscal regulations governing expenditure of UT funds must be observed, and all purchases must be made using University guidelines. More information and assistance are available at <http://www.utexas.edu/business/accounting/> or from your departmental accounting contact.
- This is not a cash award. Funds are made available through an account established for your department by the Office of the Vice President for Research (VPR) and the Office of Accounting. This is not a personal account, nor should it be used to deposit funds aside from those deposited by the VPR for CDMs.
- Any and all changes to the approved and funded budget included in your proposal must be approved in advance and in writing by the VPR. Please submit requests to modify with specific dollar amounts and justification via [e-mail to VPR](#).
- Out-of-pocket expenses paid for with personal funds will not be reimbursed from RCG funds except in the case of travel outside the Austin area.

- All awards are subject the [intellectual property policy of The University of Texas System](#). French collaborators/institutions will be required to sign a memorandum of understanding related to intellectual property at the time of award.
- Please follow guidelines established in your department for travel. The account number can be charged directly if you choose to arrange your travel through one of the University's approved travel agents.
- Employment of personnel must be in accordance with established University regulations. Please note that, fringe benefit costs are automatically covered, but ITS core data and network charges are not. Cost is calculated per FTE. Professors awarded CDMs may not be paid any monies from grants except reimbursement for travel per University regulations.
- Funds will be made available to the UT applicant and must be administered by his or her department.

Reporting requirements

A final project report will be due by November 30, 2020, using the report form available in the application packet. This report will include results *directly related to the CDM* :

- Summary of results during the course of the project and how they addressed the goals stated in the application.
- Budget report outlining utilization of funds.
- Resulting publications, performances, conferences, exhibits, including titles, dates, venues, bibliographic information
- Progress in applying for external funding, including titles, agencies, date submitted (past and future), amounts requested, status, awarded amount
- Recognition: awards, honors, prizes, reviews

Additional follow-up information may be requested outside of the progress report to determine the ongoing efficacy of the CDM program.

Submit reports to VPRcompetitions@austin.utexas.edu.

Acknowledgement

CDM program awards must be acknowledged in any resulting publications or exhibitions, including press releases, using the following suggested language: "This project was funded/partially funded by the Dr. Cécile DeWitt-Morette France-UT Endowed Excellence Fund, a partnership between The University of Texas at Austin and the French Ministry of Foreign Affairs."