THE UNIVERSITY OF TEXAS AT AUSTIN
Office of the Vice President for Research

2016-2017 SPECIAL RESEARCH GRANTS
for Tenured and Tenure-track Faculty

Awards up to $750.00

Purpose: To provide modest research support for specific projects of individual tenured and tenure-track faculty members. These grants are intended to cover unanticipated costs or special needs and should not be considered a means of supporting ongoing projects.

Funding: Funds for Special Research Grants are provided by and are administered by the Office of the Vice President for Research. Funding is limited, so early applications (accepted beginning September 1, 2016) are more likely to be funded than those submitted later. When designated SRG funds are depleted, no additional awards can be made. Applications will not be accepted after May 31, 2017. SRGs cannot exceed $750.

Application: Submit a complete, signed application, via email to the Office of the Vice President for Research, vp-research-sr@austin.utexas.edu, and a required one-page curriculum vitae. Applications are available at: https://research.utexas.edu/find-funding/awards-fellowships-grants/

You will receive an acknowledgement of receipt (via email) within a couple of business days of submission. If you do not receive this feedback, it means we didn’t receive your materials. Call or email to confirm.

Review Criteria:
- Special Research Grant applications will be reviewed on the basis of merit to the discipline and relevance to The University of Texas at Austin’s research mission.
- A SRG recipient can receive only one SRG per academic year and no more than three in any five-year period.
- Collaborative projects can only be funded once in the same academic year.
- An applicant cannot receive both a VPR Research Grant (RG) and a Special Research Grant (SRG) in the same academic year (i.e., September 1, 2016, through August 31, 2017). If applying to both an RG and an SRG, the SRG will be placed on hold until RG award determination is made.
- Requests for funding of ongoing projects will not be approved.

Allowed and Not Allowed Uses of SRG Funds:

SRG funds MAY only be used by the grant recipient, for:

😊 Travel to research site (beyond the Austin area)
😊 Research equipment, supplies, and materials*
😊 Highly specialized computer software required for the project*
😊 Salary for research assistants, translators, transcribers, or technicians
SRG funds MAY NOT be used for:

- Researcher’s salary or fringe benefits
- Fellowships, scholarships, tuition, fees, or student travel
- Books, journal subscriptions, music tapes, CDs, or DVDs
- Any expense related to book publication including indexing
- Page charges, reprints, or book subventions
- Computer time, hardware, software (unless highly specialized), or computer peripherals
- Travel or registration costs for professional conferences, meetings, or symposia
- Professional membership fees
- Entertainment expenses (e.g., refreshments, etc.)
- Office supplies unless specifically required for the proposed project
- Any expenses not allowed in an indirect cost account

*The University retains ownership of all equipment and/or software acquired with SRG funds, which will remain the property of the researcher's department.

Disbursement of Awarded Funds: SRGs become effective upon award notification. If applicable and an award is made, required IRB (human subjects), IBC (biohazardous material), or IACUC (animal subjects) approval must be submitted to the Vice President for Research prior to disbursement of SRG funds to the recipient. The funded project cannot begin until approval is granted by the appropriate institutional agent and proof of approval provided to the Vice President for Research.

SRG funding end on August 31, 2017; carryovers are not possible.

Administration of Awarded Funds: Special Research Grants are not cash awards. Funds are made available through an indirect cost account established by the Office of Accounting in the department’s name specifically for containing VPR awards. In expending these funds, all regulations governing expenditures of State funds must be observed.

Reimbursement for items purchased with personal funds is not permitted from SRG funds, except in the case of travel expenses. Travel expenses paid from SRG funds are subject to the same regulations as travel expenses paid from State-funded departmental travel accounts. Requests for Travel Authorization (VE5) require prior approval.

Employment of research assistants, technicians, and other research support staff must be in accordance with established University regulations. Travel reimbursement is only available to the award recipient.

Production of fiscal documents (purchase orders, requisitions, travel vouchers, personnel appointment forms, vouchers, etc.) and accounting for the grant is the responsibility of the award recipient and his/her departmental accounting contact.

For More Information: contact Liza Scarborough at liza@austin.utexas.edu or (512) 471-2877.