THE UNIVERSITY OF TEXAS AT AUSTIN
OFFICE OF THE VICE PRESIDENT FOR RESEARCH

2016-2017 Research Grant Application
Awards up to $6,000

Deadline for Submission: Tuesday, September 6, 2016

APPLICATION INSTRUCTIONS

Applications must be submitted on-line via CompetitionSpace: https://utexas.infoready4.com/, by Tuesday, September 6, 2016. Questions: liza@austin.utexas.edu or 471-2877.

The CompetitionSpace portal will provide a download mechanism for the Research Grant proposal, to be assembled in one PDF document, as follows:

A. Research Grant Application Form

1. Description of the proposed research (6 single-spaced, or 12 double-spaced pages or less)
2. Detailed Budget and Budget Justification (1 page or less)
3. Other Support Requested or Received for the Proposed Project
4. Uses and Results of Previous UT Research Grant Support

B. Curriculum Vitae, in outline form (2 pages or less) and listing no more than five recent publications relevant to the proposed work.

C. Plans to Obtain Future Funding for this Project, including funding agencies to which proposal(s) will be submitted, amount(s) requested, research topic(s), and anticipated timeline for submission and result.

D. Bibliography, not to exceed 1 page.

REPORTING REQUIREMENTS: A one-page report will be due by February 15th of the year following receipt of the award. This report should include a brief description of what was accomplished to date; a listing of papers submitted/published; relevant presentations; and proposals submitted or funded as a result of the UT Research Grant received.
A. RESEARCH GRANT APPLICATION FORM

A.1. Description of the Proposed Research: in narrative form and not exceeding six (6) single-spaced pages or twelve (12) double-spaced pages with type no smaller than 11 pt. Since the proposal will be evaluated by Faculty reviewers who, while generally acquainted with the applicant’s field of study, cannot be specialists in each particular research area, it should be written such that a non-specialist can understand it in plain language and free of jargon. It should be clearly focused and organized and should cover the following:

(a) The significance of the project, including the nature of the general problem and the specific aspect to be investigated, the importance of the problem to the research area, and what difference the expected results of the project will make and to whom. Applicants should not assume that their project will automatically appear significant to others, but should explain this significance explicitly and cogently.

(b) The conception and definition of the project, including the specific program of study or research planned for the award period and the basic ideas or questions to be explored; the approach or line of thought to be taken; the relationship of the proposed project to the applicant’s previous, immediate, and long-range research objectives; and the relationship of the proposed project to the work of other scholars in the same general area.

(c) The plan and method of the proposed work, including the specific tasks to be performed and the expected results and publication plan. If the study involves travel or residency off-campus, explain why the travel is essential to the success of the project.
A.2. DETAILED BUDGET & BUDGET JUSTIFICATION

In one page, please provide a detailed budget and budget justification for the proposed research project. Wages for research assistants and technicians, research-associated travel, supplies, items of research equipment, and any other expense should be specified in detail. Briefly describe the basis for estimating the budgeted amount. Do not include: funds for salary for yourself, any type of expense not allowed in an indirect cost account, such as entertainment expenses; student tuition or stipends, manuscript preparation costs, costs for indexing, page charges, reprints, books, CDs, DVDs, or videos, travel expenses for attendance at professional meetings, conferences, or symposia, computer hardware, computer time, or computer peripherals, as these are not allowable expenses. Highly specialized research software is allowable only if fully justified by the scholarly demands of the proposed work.

In addition, explain the need or justification for this grant in the context of other funding sources available to you, at this point in your career.

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<tr>
<th>BUDGET ITEM &amp; JUSTIFICATION</th>
<th>AMOUNT</th>
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A.3. OTHER SUPPORT REQUESTED OR RECEIVED FOR THE PROPOSED PROJECT
[Copy if you need additional pages]

Project/Proposal Title

Source of Support

____ Received       Total direct costs awarded

____ Pending       Expected date of notification (approximate)/Funds requested

____ Future Submission       Submission date/Funds requested

Location of Research       Period Covered

Project/Proposal Title

Source of Support

____ Received       Total direct costs awarded

____ Pending       Expected date of notification (approximate)/Funds requested

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____ Future Submission       Submission date/Funds requested

Location of Research       Period Covered

In the space provided below, briefly summarize the uses and results of past Research Grant (RG) funds received from the Office of Vice President for Research since the 2004-2005 academic year, including publications and the generation of extramural support. Specify the date of the award and amount received.

B. CURRICULUM VITAE

Curriculum Vitae, in outline form and not exceeding two (2) pages, consisting of a record of the applicant’s educational and professional experience; a list of his/her most important academic honors, including grants and fellowships; and a selected list of his/her recent (last five relevant) published works.

C. PLANS TO OBTAIN FUTURE FUNDING FOR THIS PROJECT (optional except for proposals with a predominantly scientific content).

Specifically, discuss your plans for obtaining funding for this project in the future. How will the proposed project, if funded, provide a foundation for your future research? What agencies outside the university do you plan to approach for future funding for this project? If the current project will not lead to future grant proposals, please indicate why.

D. BIBLIOGRAPHY

The bibliography should be a list not to exceed one (1) page of primary materials and publications offering the greatest relevance to the proposed study.